

## **INTERNAL/EXTERNAL**

<b>Job Title:</b>	Kitchen and Serving Assistant
<b>Position Type:</b>	Non-Bargaining Unit, 8 week contract – Canada Summer Jobs
<b>Number of Positions:</b>	1
<b>Rate:</b>	\$15.01 per hour
<b>Hours:</b>	30 hours per week
<b>Supervisor:</b>	Event and Volunteer Coordinator
<b>Posting Date:</b>	May 13, 2022
<b>Application Date:</b>	May 30, 2022
<b>Location:</b>	Fred Victor at 40 Oak Street, Toronto

*Fred Victor is a not-for-profit, multi-service community-based organization that has assisted people living on low incomes in Toronto for over 125 years. We work in partnership with women and men from diverse backgrounds who face poverty, homelessness, mental health issues, addictions, and/or social isolation to address their needs and hopes and advocate for a more equitable society. Please see our website at [www.fredvictor.org](http://www.fredvictor.org).*

*Fred Victor works with a highly diverse population of people and upholds the values of respect, choice and inclusion.*

### **Job Summary**

Fred Victor's 40 Oak Street location has proudly served the Regent Park and surrounding neighbourhood for over 50 years. Our building has a 5000-square foot community hub of program space and the only not-for-profit social housing in Regent Park which houses 100 tenants in 87 supported housing units. We run a suite of high-impact programs where people come together to cook, grow, share, and advocate for good food. The 40 Oak Street site provides innovative solutions which help residents of Regent Park and the surrounding neighbourhoods enrich community well-being, improve economic conditions, realize their potential and direct their lives. We prioritize our efforts toward individuals and families facing barriers (e.g., caused by poverty, inequity, discrimination).

The Community Gardens program brings together diverse gardeners from Regent Park in allotment and communal style gardens to grow and harvest edible crops. In 2022 this program is focused on supporting Regent Park gardeners across nearly 250 allotment gardens throughout the neighbourhood.

Through 40 Oak Street's breakfast and lunch programs, people experiencing poverty or homelessness are given a warm meal, comfort and an opportunity to get connected to services that can help rebuild their lives. Through the months of July and August we will we serve at least 7 meals each week, including a dinner service for the Taste of Regent Park Festival.

### **Responsibilities:**

#### **1) Support Taste of Regent Park festival:**

- a) Support the set-up and running of the weekly Wednesday festival

- b) Work with volunteers to support the serving of the dinner, staffing the produce market, and the children's booth
- c) Other duties as assigned

**2) Support preparation of meals for our community meal program and Taste of Regent Park Meals:**

- a) Under supervision of Community Chef and Assistant Chef, help prepare meals for community meal program (100-250 per meal) that reflect our philosophy and commitment to healthy, delicious food served in a dignified way
- b) Perform required prep of food for next day of food service
- c) Set up and execute the assembly and expedition of meals in coordination with the service team
- d) Assist with preparation and delivery of Taste of Regent Park dinners working alongside local caterers
- e) Receive deliveries of food and other goods using proper storage techniques
- f) Ensure cleanliness and of kitchen throughout shift
- g) Report any equipment in need of repair to Community Chef or designate for service
- h) Follow all protocols to prevent the spread of COVID-19 including but not limited to social distancing, washing hands and using hand sanitizer, sanitizing common areas such as washroom and lunch tables, wearing proper PPE.

**Qualifications and Skills:**

- Minimum 1 year of experience with large scale food preparation or in a commercial food preparation and delivery setting
- Diploma in a related field of study (culinary, nutrition, social work, social service worker) an asset
- Valid Safe Food Handlers certificate an asset
- Experience working with people who come from diverse racial, gender, ethnic and cultural backgrounds and who have experienced varying degrees of mental health, social isolation and substance use
- Demonstrated skills in kitchen such as knife skills, processing produce and meat, meal assembly
- Excellent communications skills with an ability to work on a dynamic team
- Able to work from a pre-set menu
- Able to safely lift 50lbs
- Experience with community / social services sector through work or volunteer experience an asset
- Ability to speak a language relevant to the Regent Park neighbourhood is an asset (Mandarin, Vietnamese, Tamil, Bengali, Somali or other)
- Experience and familiarity with Regent Park neighbourhood an asset
- Knowledge of Anti-Racism/Anti-Oppression approach an asset
- Strong organizational skills, ability to multi-task effectively

**Working Conditions:**

This position is funded through the Canada Summer Jobs Program. Applicants must be aged between 15 and 30 and be legally entitled to work in Canada. This is a non-bargaining unit position.

This position will work out of 40 Oak Street in Regent Park. Applicants must be available to work Tuesday and Wednesday evenings.

**Application:**

Please submit a resume and cover letter by e-mail no later than Monday May 30, 2022 at 5:00pm to:

**Ibrahim Afrah**  
**Event and Volunteer Coordinator**  
[iafrah@fredvictor.org](mailto:iafrah@fredvictor.org)

Applications should quote job **#3838** in the subject line

**NO PHONE CALLS OR FAXES**

**Proof of Covid-19 Vaccinations and a Police Record Check are required by the final candidate(s) prior to hiring.**

*All Internal and External job applicants must declare their vaccination status in their job applications—whether they have been fully or partially vaccinated. All candidates offered a position with Fred Victor Centre from September 30, 2021 onward must be fully vaccinated and provide proof of their vaccination as a condition of employment. Fred Victor Centre will comply with its Human Rights obligations and accommodate employees who are legally entitled to accommodation.*

*We strive to foster a workplace that reflects the diversity of the community we serve and welcome applications from all qualified candidates; however, only those selected for an interview will be contacted.*

*Fred Victor is also committed to developing an inclusive, barrier-free selection process and work environment. If contacted, please advise the hiring manager if you require any accommodation measures to ensure you will be interviewed in a fair and equitable manner. Information received relating to accommodation requests will be treated with confidentiality.*