

<b>Youth Committee Position:</b>	FVC – Young Leader Volunteer Position (13 open)
<b>Department:</b>	Fundraising/Communications
<b>Commitment Requested:</b>	1 year minimum
<b>Estimated Hours Per Week:</b>	3-5 hours per week (includes 1 FVC- monthly meeting, 1 Committee Meeting and 1 Board Meeting)
<b>Estimated Meeting Times:</b>	TBD
<b>Locations:</b>	Zoom & 36 Lombard Street – Fred Victor Head Office
<b>Supervisor:</b>	Katy Scherer
<b>Application Deadline:</b>	July 31 <sup>st</sup> , 2021

Fred Victor is a social service charitable organization that fosters long-lasting and positive change in the lives of homeless and low-income people living across Toronto. We work in partnership with people from diverse backgrounds who face poverty, homelessness, mental health issues, addictions, and/or social isolation to address their needs. Some of the types of services we provide are housing, shelters, health services and employment and training services. Please find more at our website at [www.fredvictor.org](http://www.fredvictor.org).

**Program/Position Summary:**

FVC – Young Leaders is a new volunteer committee at Fred Victor and we are currently looking for 13 young people (16-35 years old) to make up this committee. The FVC – Young Leaders support Fred Victor’s advocacy efforts and fundraising while also receiving true experience working with Fred Victor’s Board of Directors. This is a great opportunity for individuals who would like a better understanding of how a non-profit organization works, gain experience working with a Board of Directors and have the opportunity to create educational content and events to generate awareness about homelessness, poverty and mental health.

**Responsibilities and Job Specifications:**

Attend monthly FVC – Young Leader Meetings, sit on a committee with Fred Victor Board Members and work independently and collaboratively with other FVC – Young Leaders to meet established goals. FVC – Young leaders are asked to attend Fred Victor Events such as Street Eats (November 3<sup>rd</sup>) and our National Housing Week Event (November 20<sup>th</sup>-27<sup>th</sup>). This volunteer position involves working with donors, Fred Victor Stakeholders and Fred Victor Staff. The ideal candidates are passionate about generating awareness about poverty and homelessness, finding creative ways to support events, interested in helping build capacity and ultimately want to make the world a better place.

**Qualifications and Skills:**

The qualified candidates have a good sense of judgement, are responsible, possess a strong work ethic and can work independently and collaboratively. A weekly commitment of 3 hours is required.

**Experience/Skills in the following areas is of particular interest:**

- Personal lived experience or connection to homelessness, poverty and/or mental health
- Strong communication, organizational and planning skills
- Savviness with technology and social media platforms
- Experience or understanding of social justice issues (eg. homelessness, mental health, food security etc.) and non-profit work

**Working Conditions:**

Meetings via zoom at this time and post-pandemic; on-site at 36 Lombard-Head Office at Fred Victor.

**Disclaimer:**

This position description indicates the general nature and level of work expected. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required by the volunteer. Volunteers may be asked to perform some or all of these duties based on readiness and training. This is a new volunteer committee and we want the FVC – Young Leaders to provide feedback in the development of this committee.

**How to Apply**

Please submit a resume and short cover letter in one document indicating why you are interested in this volunteer position. Assistance in the preparation of your resume or application can be provided upon request. Please send via e-mail with “FVC Young Leaders” in the subject line no later than **5:00pm on July 31st** to:

**Katy Scherer**  
**Senior Manager of Community Engagement**  
**kscherer@fredvictor.org**

**NO PHONE CALLS OR FAXES PLEASE**

We strive to foster a workplace that reflects the diversity of the community we serve and welcome applications from all qualified candidates; however, only those selected for an interview will be contacted.

Fred Victor is also committed to developing an inclusive, barrier-free selection process and work environment. If contacted, please advise the manager if you require any accommodation measures to ensure you will be interviewed in a fair and equitable manner. Information received relating to accommodation requests will be treated with confidentiality.